



CYNGOR BWRDEISTREF SIROL
RHONDDA CYNON TAF
COUNTY BOROUGH COUNCIL

COMMITTEE SUMMONS

C Hanagan
Service Director of Democratic Services & Communication
Rhondda Cynon Taf County Borough Council
2 Llys Cadwyn
Taff Street
Pontypridd
CF37 4TH

Meeting Contact: Emma Wilkins (emma.wilkins@rctcbc.gov.uk)

YOU ARE SUMMONED to a Hybrid meeting of **DEMOCRATIC SERVICES COMMITTEE** to be held on **WEDNESDAY, 1ST MAY, 2024** at **1.00 PM**.

(Venue: Rhondda Cynon Taf County Borough Council, 2 Llys Cadwyn, Taff Street, Pontypridd, CF37 4TH / ZOOM)

It is the intention to live stream this meeting, details of which can be accessed [here](#)

AGENDA

**Page
No's**

1. DECLARATION OF INTEREST

To receive disclosures of personal interest from Members in accordance with the Code of Conduct

Note:

1. Members are requested to identify the item number and subject matter that their interest relates to and signify the nature of the personal interest: and
2. Where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest they must notify the Chairman when they leave.

2. MINUTES

To receive the minutes of the previous meeting of the Democratic Services Committee held on 11th September 2023.

3 - 6

3. MEMBERS TRAINING

To receive an update from the Head of Democratic Services providing Members with details of training completed to date and future training provision.

- 7 - 16**
- 4. SUFFICIENCY OF RESOURCES REPORT - STATUTORY 'OPINION' OF THE HEAD OF DEMOCRATIC SERVICES**
- To receive the report of the Head of Democratic Services confirming the provision of staff, resources and accommodation available to support Members in their role.
- 17 - 36**
- 5. REVIEW OF THE COUNCIL'S MEMBER - OFFICER RELATIONS PROTOCOL**
- As recommended by the Council's Standards Committee, to receive for comment the draft Member – Officer Relations Protocol.
- 37 - 50**
- 6. DIVERSITY IN DEMOCRACY**
- To review the work undertaken to date in respect of diversity within democracy within RCT.
- 51 - 74**
- 7. URGENT BUSINESS**
- To consider any items, which the Chairman, by reason of special circumstances, is of the opinion should be considered at the meeting as a matter of urgency

Service Director of Democratic Services & Communication